

Safeguarding Policy

Policy Scope

This policy is provided for CTC Training and Development Limited customers, including learners and staff members who are using or delivering the courses and qualifications that CTC Training and Development Limited offer.

Policy Review

CTC Training and Development Limited will review the policy annually and revise it as and when required in response to customer and stakeholder feedback, changes in practices, actions required by the relevant awarding organisation or changes in legislation. Our review will ensure that our procedures continue to be consistent with the regulatory criteria and are applied properly and fairly in arriving at judgements.

Policy Purpose

This policy provided for CTC Training and Development Limited centre staff and learners to ensure they safeguard all learners on CTC Training and Development Limited qualifications.

Statement of Principle

CTC Training & Development Ltd works in line with accepted practice and awarding organisation guidance. The general policy aims are to place the welfare of children and vulnerable adults involved in its programmes as being of equal importance as health and safety.

It is the policy of CTC Training & Development Limited to safeguard the welfare of children and others/vulnerable adults involved in its activities by protecting them from physical, sexual and emotional harm. In pursuance of this policy, all trainers/assessors will be able to access the awarding organisations policies on safeguarding for the relevant discipline they are teaching.

The awarding organisation safeguarding policy contains guidance on the recruitment and induction of adults working with children and vulnerable adults and deals with abuse and the action to take if abuse is suspected. It is essential that everyone involved in training and assessing activities is familiar with these guidelines and has a copy of the policy.

The training centre will ensure that these documents are available to all trainers and assessors working within the organisation and that the standard enclosed within the awarding organisation policy documents are upheld and maintained as a brand standard for CTC Training & development Ltd.

Last review date: 01/10/2024

Next review due: 01/10/2025